

Depositing Checks Has Never Been Easier!

MOBILE DEPOSIT CAPTURE

1. Log into Norstar FCU Mobiliti App called **TouchBanking** on your smart phone or other smart devices.
2. Click on the **Deposit** Tab on the bottom of the screen.
3. Next, click on the **Deposit a Check** tab and pick which CHECKING account you would like to deposit in. (Remember: You can only deposit into a Checking Account and not a Savings or Money Market Account).
4. Follow the three steps on the screen by (1) entering the amount of the check, (2) take a picture of the front side of the check, and (3) taking a picture of the back of the check.
 - While taking a picture, make sure the image is clear and contains all four corners of the check.
 - Be sure that you are endorsing the back of the check properly before taking a picture with the following information:
 - Write “For Mobile Deposit Only”
 - Write your Full Account Number: The account number from online banking is not your full account number. Please contact us to verify your full account number or find it at the bottom of your check after several leading zeros.
 - Make sure to sign the back of your check with your signature.
 - EXAMPLE:

FOR MOBILE DEPOSIT ONLY

12340

Your Signature

- Also, make sure you are following the Deposit Limits of:
 - \$5,000.00 per check
 - \$5,000.00 in total deposit per day ***
5. Watch the status of your deposit on the App under the **Check Deposit History** to be sure your deposit was either accepted or rejected. Please keep your paper check until the funds are posted to your account. If your deposit gets rejected, contact us for more detail.
 6. Mobile deposits made *before* 3:00 p.m. CST on business days will be credited after 9:00 p.m. CST on that same business day. Deposits made *after* 3:00 p.m. on business days will be credited the following business day, after 9:00 p.m. CST. Credit union holds may apply.

*** Please contact us if you need your daily total deposit limit raised higher than \$5,000.00.